

SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: Approval of METROPLAN ORLANDO (MPO) Annual Funding Agreement - FY 2008/2009

DEPARTMENT: Planning and Development **DIVISION:** Planning

AUTHORIZED BY: Dori DeBord

CONTACT: Dick Boyer

EXT: 7382

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute the attached "Seminole County/METROPLAN ORLANDO (Urban Area Metropolitan Planning Organization) FY 2008 - 2009 Funding Agreement" for the amount of \$205,805.00.

County-wide

Dick Boyer

BACKGROUND:

The County and METROPLAN ORLANDO annually sign a funding agreement. The County funding formula was established in FY 1996/1997 as a \$0.75 per capita assessment, less the populations of Altamonte Springs and Sanford and remains in effect. However, due to the current budgetary issues faced by the funding partners, METROPLAN ORLANDO has reduced the population assessed amount from \$246,802.50 to \$205,805.00 for FY 2008/2009.

Sufficient funds for this agreement were adopted in the County's FY2008/2009 budget on September 23, 2008.

STAFF RECOMMENDATION:

Staff recommends that the Board approve and authorize the Chairman to execute the attached "Seminole County/METROPLAN ORLANDO FY 2008 - 2009 Funding Agreement" for the amount of \$205,805.00.

ATTACHMENTS:

1. Funding Request Letter
2. Funding Agreement

Additionally Reviewed By:

- ☐ Budget Review (Karen Huffman, Lisa Spriggs)
- ☐ County Attorney Review (Kathleen Furey-Tran)

RECEIVED SEP 16 2008



September 11, 2008

Mr. Dick Boyer, Senior Planner
Seminole County Government
1101 East First Street
Sanford, Florida 32771

**Re: Annual Funding Agreement for FY2008/2009
Invoice #1**

Dear Mr. Boyer,

It is once again time to execute the Annual Funding Agreement between Seminole County Government and METROPLAN ORLANDO for FY 2008/2009. The enclosed Funding Agreement follows the same format as last year's agreement. I am pleased to report that the funding base of \$0.75 per capita assessment established by our Board in FY 1996/1997 will remain the same. However, due to the current budgetary issues faced by our funding partners, METROPLAN ORLANDO has reduced the population assessed amount of \$246,802.50, down to \$205,805.00 for FY 2008/2009. The funding amount of \$205,805.00 was approved by the Board on September 10, 2008 and is the amount shown in the enclosed Annual Funding Agreement.

We have provided **two** copies of the Annual Funding Agreement. ***It is requested that both copies be executed as soon as possible. Please retain one copy for your records and return a copy to us.*** Your assistance with expediting this process is appreciated.

We have also enclosed the first invoice based on this new funding agreement. This invoice is due on October 1, 2008. Please forward to your payables department for payment as appropriate.

We appreciate your continued support of the work we have underway to provide Central Florida with a world-class transportation system serving the needs of residents, businesses and visitors.

Sincerely,

A handwritten signature in cursive script that reads "Carolyn C. Small".

Carolyn C. Small, CPA
Director of Finance and Administration

Enclosures

**SEMINOLE COUNTY/METROPLAN ORLANDO
(URBAN AREA METROPOLITAN PLANNING ORGANIZATION)
FY 2008-2009 FUNDING AGREEMENT**

THIS AGREEMENT, is made and entered into this _____ day of _____, 2008, by and between **SEMINOLE COUNTY**, a political subdivision of the State of Florida, whose address is Seminole County Services Building, 1101 East First Street, Sanford, Florida 32771, (hereinafter referred to as the "COUNTY"), and the **ORLANDO URBAN AREAS METROPOLITAN PLANNING ORGANIZATION**, d/b/a **METROPLAN ORLANDO, A REGIONAL TRANSPORTATION PARTNERSHIP**, a metropolitan planning organization, whose address is 315 E. Robinson Street, Suite 355, Orlando, Florida 32801-1949 (hereinafter referred to as "METROPLAN ORLANDO").

W I T N E S S E T H:

WHEREAS, metropolitan planning organizations (MPOs) are the lead transportation planning agencies in urban areas throughout the United States, and

WHEREAS, the Safe, Accountable, Flexible, Efficient Transportation Equity Act - A Legacy for Users (SAFETEA-LU) provides Metropolitan Planning Organizations with the authority and responsibility for transportation planning and funding; and

WHEREAS, the quality of life and economic vitality of our community depends on coordinating transportation issues and developing complementary plans and policies; and

WHEREAS, METROPLAN ORLANDO has the lead role in formulating regional transportation plans and programs and coordinating

transportation issues among local entities and the Florida Department of Transportation (FDOT); and

WHEREAS, METROPLAN ORLANDO has adopted the following Mission Statement:

METROPLAN ORLANDO shall provide leadership in planning and promoting a comprehensive intermodal surface transportation system that will provide for regional mobility, encourage a positive investment climate, and foster sustainable development sensitive to community and natural resources. METROPLAN ORLANDO shall achieve this mission by:

- (a) Preparing and maintaining up-to-date transportation plans;
- (b) Setting priorities for investing transportation resources to implement adopted regional plans;
- (c) Shaping and communicating a regional perspective on transportation issues;
- (d) Competing nationally and statewide for additional financial resources;
- (e) Building strong alliances with the business community and residents of the region;
- (f) Coordinating planning efforts with Federal, State, and local governments and other transportation agencies; and
- (g) Recruiting and retaining top quality staff and consultants.

WHEREAS, the COUNTY desires to enter into this Agreement with METROPLAN ORLANDO to provide it with funding to support the functions necessary to achieve METROPLAN ORLANDO's role in planning and funding the Orlando Urban Area Transportation System.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, and other good and valuable

consideration, receipt and sufficiency of which are hereby acknowledged, the COUNTY and METROPLAN ORLANDO agree as follows:

SECTION 1. RECITALS. The COUNTY AND METROPLAN ORLANDO hereby declare that the recitals set forth above are true and correct and incorporated herein.

SECTION 2. REPORTING REQUIREMENTS. METROPLAN ORLANDO agrees to provide, complete, and/or satisfy the following tasks for the benefit of the citizens for the Orlando Urban Area, including Seminole County:

- (a) Prepare and maintain up-to-date transportation plans;
- (b) Establish priorities for investing transportation resources to implement adopted regional plan;
- (c) Form and communicate to the public a regional perspective on transportation issues;
- (d) Apply for and aggressively pursue all available national and State financial resources;
- (e) Build alliances between local business communities and the residents of Seminole County;
- (f) Coordinate METROPLAN ORLANDO planning efforts with Federal, State, and local governments and other transportation agencies; and
- (g) METROPLAN ORLANDO agrees to provide the COUNTY on a quarterly basis commencing October 1, 2008, a written operational report which will include an accounting of all Unified Planning Work Program Tasks for the quarter. The report shall identify each program task, the costs allocated to the task, and the percentage of the task completed. Each quarterly report shall be cumulative.

SECTION 3. COUNTY REQUIREMENTS. The COUNTY agrees to allocate TWO HUNDRED FIVE THOUSAND EIGHT HUNDRED FIVE AND NO/100 DOLLARS (\$205,805.00) to METROPLAN ORLANDO from the COUNTY's Fiscal Year 2008-2009 budget, to be utilized by METROPLAN ORLANDO during its fiscal year 2008-2009 in accordance with this Funding Agreement. Said funds shall be paid to METROPLAN ORLANDO on a semi-annual basis. The first payment of ONE HUNDRED TWO THOUSAND NINE HUNDRED TWO AND 50/100 DOLLARS (\$102,902.50) shall be due and payable on October 1, 2008. The second payment of ONE HUNDRED TWO THOUSAND NINE HUNDRED TWO AND 50/100 DOLLARS (\$102,902.50) shall occur on or before April 1, 2009. The funding provided to METROPLAN ORLANDO by the COUNTY is contingent upon funding by all local governments who are represented on the METROPLAN ORLANDO Board; such funding being equal to SEVENTY-FIVE CENTS (\$0.75) per capita based on the latest available estimates of population within each local government's jurisdiction as provided by the Bureau of Economic and Business Research, University of Florida. However, for the fiscal year ending June 30, 2009, there shall be an adjustment to reduce local assessment revenues from each city and county entity and publicly funded transit agencies. The dollar amount stated above reflects the reduction for FY 2008/2009.

SECTION 4. EFFECTIVE DATE, TERM. The effective date of this Agreement shall be the date of signature by the last party to sign this Agreement. The terms of this Agreement shall commence on the effective date and terminate on September 30, 2009.

SECTION 5. INTERPRETATION. The headings contained in this Agreement are for references purposes only and will not affect in any way the meaning or interpretation of this Agreement.

SECTION 6. NEGOTIATIONS. The parties to this Agreement acknowledge that all terms of this Agreement were negotiated at arms length and that this Agreement and all documents executed in connection herewith were prepared and executed without undue influence exerted by any party or upon any party. Further, this Agreement was drafted jointly by all parties, and no parties are entitled to the benefit of any rules of construction with respect to the interpretation of any terms, conditions, or provisions of this Agreement in favor of or against any person or party who drafted this Agreement.



SECTION 7. MISCELLANEOUS.

(A) This Funding Agreement constitutes the entire agreement between the parties with respect to the specific matters contained herein and supersedes all previous discussions, understandings, and agreements, written or oral, between the parties hereto. Any amendments to or waivers of the provisions herein shall be made by the parties in writing. No other agreement, oral or otherwise, regarding the subject matter of this Funding Agreement shall be deemed to exist or to bind either party hereto.


(B) If any sentence, phrase, paragraph, provision, or portion of this Funding Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion

shall be deemed an independent provision and such holding shall not affect the validity of the remaining portions hereof.

(C) The parties hereby acknowledge that they have freely and voluntarily entered into this Funding Agreement and that each party has been given the opportunity to receive the advice of independent legal counsel for all negotiations in connection with this Funding Agreement.

SECTION 8. CONTROLLING LAWS.

(A) This Funding Agreement and the provisions contained herein shall be construed, controlled, and interpreted according to the laws of the State of Florida and all duly adopted ordinances, regulations, and policies of the COUNTY now in effect and those hereinafter adopted.

(B) The location for  settlement of any and all lawsuits, claims, controversies, or disputes arising out of or relating to any part of this Funding Agreement, or any breach thereof, shall be Seminole County, Florida.

(C) The parties to this Funding Agreement agree to comply with all applicable Federal, State, and local laws, ordinances, rules, and regulations pertaining to this Agreement.

SECTION 9. BINDING NATURE OF AGREEMENT. This Agreement shall be binding only between the COUNTY and METROPLAN ORLANDO.

SECTION 10. NOTICES. All notices, consents, approvals, waivers, and deletions which any party shall be required or shall desire to make or give under this Agreement shall be in writing and shall be

sufficient only when mailed by certified mail, first class postage affixed, addressed as follows:

For COUNTY:

County Manager
Seminole County Services Building
1101 East First Street
Sanford, Florida 32771

For METROPLAN ORLANDO:

Executive Director
METROPLAN ORLANDO
315 East Robinson Street, Suite 355
Orlando, Florida 32801

SECTION 11. AUDIT AND RECORDKEEPING PROCEDURES. METROPLAN

ORLANDO shall keep and maintain all records related to this Funding Agreement and the services rendered pursuant to this Funding Agreement for the period required by the State of Florida General Records Schedule GS1-L for Local Government Agencies or other applicable State law, whichever is lesser. Said records shall be made available to the public for inspection, examination, and copying pursuant to the terms of Chapter 119, Florida Statutes. If any litigation, claim, or audit is commenced, said records shall be maintained until all litigation, including appeals, claims, or audits have been concluded or resolved.

SECTION 12. CONFLICT OF INTEREST. METROPLAN ORLANDO agrees that it will not contract for or accept employment for the performance of any work or services with any individual, business, corporation, or government unit that would create a conflict of interest in the performance of its obligations pursuant to this Agreement with the COUNTY; provided, this provision shall not be interpreted so as to inhibit or prevent METROPLAN ORLANDO from otherwise exercising its


powers and responsibilities under Federal or State law. Additionally, METROPLAN ORLANDO agrees that it shall not participate in or cause a conflict of interest to exist as set forth in Part III, Chapter 112, Florida Statutes, relative to any performance accomplished in accordance with the terms of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement as of the date and year first above written.

ORLANDO URBAN AREA METROPOLITAN
PLANNING ORGANIZATION, D/B/A
METROPLAN ORLANDO, A REGIONAL
TRANSPORTATION PARTNERSHIP

ATTEST:


VIRGINIA L. WHITTINGTON

By: 
HAROLD W. BARLEY
Executive Director

Date: 10-1-08



BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

ATTEST:

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
BRENDA CAREY, Chairman

Date: _____

For the use and reliance
of Seminole County only.

Approved as to form and
legal sufficiency.

As authorized for execution
by the Board of County Commissioners
at their _____, 20____
regular meeting.

County Attorney

KFT/sjs
9/29/08

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